

**Regular Meeting of the Barre City Council
Held August 20, 2013**

The Regular Meeting of the Barre City Council was called to order by Mayor Thomas Lauzon at 7:00 PM at Barre City Hall. In attendance were: From Ward I, Councilor Charles Dindo; and from Ward II, Alderman Michael Boutin and Councilor Michael Smith. Also in attendance were Acting City Manager/City Planner Michael Miller and Clerk/Treasurer Carolyn Dawes.

Approval of Consent Agenda: Council approved the following consent agenda items as presented on motion of Councilor Smith, seconded by Alderman Boutin. **Motion carried.**

- Minutes of the following meeting:
 - Regular Meeting of August 13, 2013.
- Approval of the City Warrants as presented.
- 2013 Licenses & Permits issued through the clerk's office:
 - Animal License, Christopher Miller, 3 Cooley Street, 20 meat chickens.
 - Taxicab Service Operator's License, Capital Cab & Car Service LLC, Timothy Bingham, E. Montpelier, 1 vehicle.
 - Taxicab Driver's License, Timothy Bingham, Capital Cab & Car Service LLC.

The City Clerk and Treasurer Report – Clerk Dawes made the following announcements:

- First quarter property tax payments were due August 15th. The delinquency rate stands at 5.26%.
- The BCA held assessment appeal hearings on August 15th. Reports of the inspection teams will be given on Wednesday, September 11th.
- Seven properties are scheduled for tax sale on September 18th.
- The 1st reading of the minimum housing ordinance has been pushed to September 10th.
- The Clerk will be out of the office on vacation next week.
- The Council meeting on September 3rd has been canceled due to the Labor Day holiday.

Approval of Building Permits – Council approved the following building permits on motion of Councilor Smith, seconded by Councilor Dindo.

<u>Applicant</u>	<u>Location</u>
William & Mary Jean Lewis	100 Smith St.
Gilles Boudreault & Victoria Canas	20 Myrtle Ave.
Carrie Zeno	61 Beckley St.

Liquor Control Board – Clerk Dawes said she received a notice of uncontested violation from VT Department of Liquor Control against Green Mountain Tavern on Keith Avenue. A copy of the notice was included in the Council packet for informational purposes.

New Business –

B) Memoranda of Understanding for CVCLT.

Central Vermont Community Land Trust executive director Eileen Peltier and Acting Manager/City Planner Michael Miller reviewed the MOU, which details roles and responsibilities of the Summer Street Center partners, which include the City of Barre, CVCLT and Housing Vermont. Mayor Lauzon reviewed the proposed project. Ms. Peltier went over the timeline, saying the plan is to apply for a community development block grant this fall. Mayor Lauzon said the hope is to finance infrastructure improvements through TIF district funding, and there will be a TIF vote this fall.

Council approved the MOU and authorized the Mayor to sign on behalf of the City on motion of Councilor Smith, seconded by Councilor Dindo. **Motion carried.**

C) Approval of the Second Amendment to CVCLT Grant Agreement.

Ms. Peltier said CVCLT has been awarded additional funds and an extension of the grant. Council approved the second amendment and authorized Manager Mackenzie to sign on behalf of the City on motion of Councilor Smith, seconded by Alderman Boutin. **Motion carried.**

City Manager's Report – Acting Manager/City Planner Miller reported that Manager Mackenzie is on vacation this week. The window work on the front of City Hall has been completed, allowing the Planning & Zoning Department to move back into its office from its temporary home in the Council chambers. Several City representatives met with representatives from Senator Leahy's office to discuss recent Barre projects and ways the Senator can help promote future projects.

Visitors & Communications –

Berlin Street resident Laura Boldosser said she has concerns about comments made by a Police Department dispatcher to her son. Mayor Lauzon said he received Ms. Boldosser's phone messages and passed her concerns along to Chief Bombardier, who will review the audio tapes and look into the issue.

Old Business –

A) Parking Meter Tokens/Contest.

Mayor Lauzon said the costs and increased administrative needs associated with meter tokens do not make them financially viable. He recommended not having tokens. There was discussion about exploring options for tokens again in the future.

Council reviewed the eight token design contest submissions. Councilor Dindo abstained from the discussion, as he had submitted two of the possible designs. Mayor Lauzon suggested not selecting a winner, but keeping them on file for possible future use. The Mayor recommended awarding free family swimming and skating passes to all those who submitted designs. As there was no quorum available for Council action, council concurred with the Mayor's recommendation. Letters will be sent to all entrants.

New Business – continued

A) Appointment of Representative to CVSWMD Board.

Council appointed Assistant Director of Public Works Steve Micheli as the City's representative to the Central Vermont Solid Waste Management District board on motion of Councilor Smith, seconded by Councilor Dindo. **Motion carried.**

D) Approval of Parking Meter Program Financing Note.

Clerk Dawes reviewed the Council's previous approval of financing offered by Community National Bank. The Clerk said tonight's documents authorize opening up a line of credit, which will be tapped over the next few months as the meter program is put in place. Once all the expenses are covered, the line of credit will be converted into a 5-year note.

Council approved the line of credit note documents on motion of Councilor Smith, seconded by Councilor Dindo. **Motion carried.**

Mayor Lauzon said the loan documents include resolution #2013-14 and requested Council approval. Council approved the resolution on motion of Councilor Smith, seconded by Councilor Dindo. **Motion carried.**

E) Approval of Delegate for 2013 VLCT Annual Business Meeting.

Council appointed Manager Mackenzie as the Barre City delegate to the VLCT annual business meeting on motion of Alderman Boutin, seconded by Councilor Smith. **Motion carried.**

Round Table –

Councilor Dindo said the improvements to the Quarry Street intersection are working well. He thanked the Calcagni family for cleaning the Youth Triumphant memorial after the Heritage Festival. There will be a walk-through of the Cow Pasture on Thursday, August 22nd, starting at 4:30 PM from the end of Maplewood Avenue.

Mayor Lauzon said the Council will tour the Cow Pasture next Tuesday at 6PM before the Council meeting. The Council will begin the tour by meeting at the end of Maplewood Avenue.

It was suggested that there be a tour of the Orange Reservoir spillway repairs before inclement weather.

Council went into executive session at 8:05 PM to discuss legal issues on motion of Alderman Boutin, seconded by Councilor Smith. **Motion carried.**

Acting Manager/City Planner Miller and Clerk Dawes were invited into the executive session.

Council came out of executive session at 8:33 PM on motion of Alderman Boutin, seconded y Councilor Dindo. **Motion carried.**

Council went into executive session at 8:33 PM to discuss personnel issues on motion of Councilor Dindo, seconded by Alderman Boutin. **Motion carried.**

Acting Manager/City Planner Miller and Clerk Dawes were invited into the executive session.

Council came out of executive session at 8:38 PM on motion of Councilor Smith, seconded by Councilor Dindo. **Motion carried.**

Council adjourned at 8:38 PM on motion of Councilor Smith, seconded by Councilor Dindo. **Motion carried.**

An audio recording of the meeting is available through the Clerk's Office.

Respectfully submitted,

Carolyn S. Dawes, City Clerk